



MONTANA LEGISLATIVE BRANCH

Legislative Fiscal Division

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Legislative Fiscal Analyst
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Date: June 13, 2007

To: Legislative Finance Committee

From: Jon Moe
Fiscal Specialist

Subject: Required Reports for June 2007 LFC Meeting

The legislature (through statute, language in bills, or committee action) requires certain reports to be submitted to the Legislative Finance Committee (LFC) and the Legislative Fiscal Division (LFD). State agencies and other entities have been requested to provide information on various subjects of interest to facilitate the decision-making process.

The reports fit into two categories: 1) reports required to be submitted to the LFC are generally to monitor compliance or progress with legislative policy/initiatives; and 2) reports required to be submitted to the LFD are primarily to provide data relevant for staff analysis of budget issues for the next legislative session. The attached report lists the required reports identified and the occurrences of the reports received or expected to be received during the 2007 biennium. Two reports have been received since the last LFC meeting (November 2006):

- The Montana Comprehensive Health Association semi-annual report (under item #15) was sent directly to all legislators by Blue Cross/Blue Shield (the "lead carrier").
- A Medicaid cost report for December through February and May (under item #17) were received and are not distributed to the committee unless requested, but are reviewed by the LFD Medicaid analyst. Reports for March and April were not received because session workload prevented completion. The department (DPHHS) verbally informed LFD staff of budget status during the legislature. It is not necessary to complete these after the fact as more recent reports will suffice.

Generally, this summary report on "required reports" is provided to the committee simply for information purposes. Although it is on the LFC meeting agenda, there are typically no oral reports provided unless there is an issue identified by the staff that needs to be brought to the committee's attention. If a committee member has a question, he or she can contact the indicated staff member directly or raise the question in the meeting.

If you have questions, please feel free to contact Jon Moe by e-mail at jonmoe@mt.gov or by telephone at 406-444-2986.

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
1 House Bill 2	Governor's Office	Per HB 2	LFC	Wilkinson	
Short Description: Interim reports by the Marketing and Business Recruitment program as required in HB 2, by July 31, 2005, July 1, 2006, and November 15, 2006.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Governor's Office	7/31/2005	9/22/2005	On file - revision received 12/1/05
	2006	Governor's Office	2/24/2006	2/24/2006	On file - 2nd revision of 7/31 report
	2007	Governor's Office	7/1/2006	10/4/2006	On file - report packet to LFC at Oct 06 meeting
	2007	Governor's Office	11/15/2006	11/16/2006	On file - mailed to LFC in Nov meeting mailout

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
2 2-17-515	Administration	Upon Occur.	LFC	DeWitt	
Short Description: Exceptions to information technology policy, standard, or other requirement.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Administration-ITSD		10/7/2005	Part of CIO report at LFC meeting
	2006	Administration-ITSD		12/6/2005	Part of CIO report at LFC meeting
	2006	Administration-ITSD		3/10/2006	Part of CIO report at LFC meeting
	2006	Administration-ITSD		6/9/2006	Part of CIO report at LFC meeting
	2007	Administration-ITSD		9/22/2006	On file & reported at LFC meeting

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
3 2-17-522	Administration	March, Even Yr	LFC	DeWitt	
Short Description: Updates to state strategic information technology plan. It is to be provided to the LFC at its first meeting following March 1st of even year.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Administration-ITSD	3/10/2006	3/10/2006	Presented at Mar 10th LFC meeting

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
4 17-1-505(2)	Agencies	Upon Occur.	LFD	Moe	
Short Description: Report on the identification of the use of a dedicated revenue provision that does not satisfy the criteria established in statute. The Legislative Fiscal Analyst will report these to the LFC no later than Oct. 31 of the year preceding a regular session.					
Reports Scheduled /	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
Rec'd:	<u>Fiscal Year</u>				
	2006				None reported

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
5 17-1-102(4)	Administration	FY End	LFC	DeWitt	
Short Description: Reports on general fund/non-general fund encumbrances remaining at fiscal year-end. After 3 years, approved extensions must be reported.					
Reports Scheduled /	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
Rec'd:	<u>Fiscal Year</u>				
	2006	Administration	9/15/2005	9/21/2005	On file - NonGF Encumbr extensions
	2006	Administration	9/15/2005	9/21/2005	On file - GF Encumbr extensions
	2007	Administration	9/15/2006	9/20/2006	On file - NonGF Encumbr extensions
	2007	Administration	9/15/2006	9/20/2006	On file - GF Encumbr extensions

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
6 17-2-107(5)	CHE/Administration	Annual	LFC	Peura	DeWitt
Short Description: Loans or loan extensions authorized for two consecutive fiscal years to same accounting entity - due 9/1 of the next year.					
Reports Scheduled /	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
Rec'd:	<u>Fiscal Year</u>				
	2006	Administration	9/1/2005	9/21/2005	On file
	2006	CHE	9/1/2005	2/21/2006	On file
	2007	Administration	9/1/2006	9/20/2006	On file
	2007	CHE	9/1/2006	10/5/2006	On file

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
7	17-2-107(6)	Commissioner Higher Ed	Annual	LFC	Peura	
	Short Description: Negative cash balances for any two consecutive fiscal years - due 9/1 of the next year.					

Reports Scheduled /	<u>During</u>				
Rec'd:	<u>Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	CHE	9/1/2005	9/7/2005	On file
	2007	CHE	9/1/2006	10/5/2006	On file

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
8	17-2-111	Administration	Feb. 1, 2006	LFC	Moe	
	Short Description: Information of state special revenue accounts as requested by the LFC.					

Reports Scheduled /	<u>During</u>				
Rec'd:	<u>Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				None requested

	Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
9	17-2-304(1)	Approving Authority	Sept 15	LFC	Purdy	
	Short Description: Information concerning accounts with cash balances in excess of statutory limits; certification of statutory exceptions.					

Reports Scheduled /	<u>During</u>				
Rec'd:	<u>Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	OBPP	9/15/2005	9/13/2005	On file
	2007	OBPP	9/15/2006	9/29/2006	On file

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
10 17-7-140(1)(b)	Agencies	Upon Occur.	LFD	Purdy	
Short Description: Analyze if GF program is mandatory and analyze the impact of the proposed reduction in spending in instances in which the Governor is proposing reductions in spending of up to 10 percent. The "trigger" for this to occur is in statute.					
Reports Scheduled /	<u>During</u>				
Rec'd:	<u>Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				No reported occurrences
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Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
11 17-7-140(1)(b)	Budget Director	Upon Occur.	LFD	Purdy	
Short Description: Copy of the recommendations for reductions in spending. The "trigger" for this to occur is in statute.					
Reports Scheduled /	<u>During</u>				
Rec'd:	<u>Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				No reported occurrences
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Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
12 17-7-304(2)	USystem (Bd of Regents)	If Requested	LFC	Peura	Duncan
Short Description: Long-term plan for major and deferred maintenance expenditures and equipment or fixed assets.					
Reports Scheduled /	<u>During</u>				
Rec'd:	<u>Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006				Not requested at this time

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
13 17-8-101 (5)	OBPP	Semi-Annual	LFC	Purdy	
Short Description: Appropriations transferred from one state agency to another if original purpose is maintained.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	OBPP	9/15/2005	9/7/2005	On file
	2006	OBPP	2/15/2006	2/21/2006	On file
	2007	OBPP	9/15/2006	8/29/2006	On file

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
14 17-8-101 (7)	Administration	Annually	LFC	DeWitt	
Short Description: Nature, status, and justification for all new accounts in the enterprise fund and the internal service fund.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Administration	9/30/2005	9/21/2005	On file
	2007	Administration	9/30/2006	9/21/2006	On file

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
15 33-22-1514(4)	Lead Carrier (BC/BS)	Semi-Annual	LFC	Wilkinson	
Short Description: Report on the operation of the Montana Comprehensive Health Association plan by selected lead carrier, which is Blue Cross/Blue Shield.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	BlueCross/BlueShield	10/15/2005	11/16/2005	FY05 annual report-sent direct to legislators
	2006	BlueCross/BlueShield	4/15/2006	4/12/2006	FY06 Semi-annual rpt-sent direct to legislators
	2007	BlueCross/BlueShield	10/15/2006	11/21/2006	FY06 annual rpt to be sent soon to legislators
	2007	BlueCross/BlueShield	4/15/2007	4/9/2007	FY07 Semi-annual rpt-sent direct to legislators

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
16 39-71-2363(2c)	State Fund	October 1	LFC	Wilkinson	
Short Description: Submit for review the approved annual budget for State Fund for the succeeding fiscal year.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	State Fund	10/1/2005	9/21/2005	On file - Sent direct to legislators
	2007	State Fund	10/1/2006	9/20/2006	On file - Sent direct to legislators

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
17 53-6-110(4)	DPHHS	Monthly	LFC	Steinbeck	
Short Description: Monthly (11/15 - 6/15) reports containing estimates of the cost for Medicaid services and a budget status report for all department programs, and a fiscal year-end summary of Medicaid costs and department budget status report.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	DPHHS	11/15/2005	11/15/2005	Provided to LFA analyst
	2006	DPHHS	12/15/2005	12/15/2005	Provided to LFA analyst
	2006	DPHHS	1/15/2006	1/15/2006	Provided to LFA analyst
	2006	DPHHS	2/15/2006	2/17/2006	Provided to LFA analyst
	2006	DPHHS	3/15/2006	3/15/2006	Provided to LFA analyst
	2006	DPHHS	4/15/2006	4/15/2006	Provided to LFA analyst
	2006	DPHHS	5/15/2006	5/15/2006	Provided to LFA analyst
	2006	DPHHS	6/15/2006	6/15/2006	Provided to LFA analyst
	2007	DPHHS	9/15/2006	9/15/2006	FYE Report - Provided to LFA analyst
	2007	DPHHS	11/15/2006	11/20/2006	Provided to LFA analyst
	2007	DPHHS	12/15/2006	12/15/2007	Provided to LFA analyst
	2007	DPHHS	1/15/2007	1/15/2007	Provided to LFA analyst
	2007	DPHHS	2/15/2007	2/15/2007	Provided to LFA analyst
	2007	DPHHS	3/15/2007		Not rec'd but verbal updates
	2007	DPHHS	4/15/2007		Not rec'd but verbal updates
	2007	DPHHS	5/15/2007	5/15/2007	Provided to LFA analyst
	2007	DPHHS	6/15/2007		Expected by June LFC meeting

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
18 53-6-116(5)	DPHHS	Upon Occur.	LFC	Steinbeck	
Short Description: Managed-care and capitated health care systems for medicaid recipients if developed.					

Reports Scheduled /	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
Rec'd:	<u>Fiscal Year</u>				
	2006				No reported occurrences

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
19 61-5-121(1)(a)	Justice	October, even year	LFC	Gervais	
Short Description: Report on deposit and transfer of amounts from drivers licence fees to the highway patrol officers' retirement pension trust fund. [Technical issue resulting from problem with coordination of multiple bills affecting drivers' licence function.]					

Reports Scheduled /	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
Rec'd:	<u>Fiscal Year</u>				
	2007	Justice	10/31/2006		Not rec'd or expected-tech. issue in legislation

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
20 85-1-605(4)	Nat Resources & Cons	Upon Occur.	LFC	Duncan	
Short Description: Allocation of renewable resource grants and loans for emergencies.					

Reports Scheduled /	<u>During</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
Rec'd:	<u>Fiscal Year</u>				
	2006	DNRC		9/21/2005	On file - report as of 6/30/05
	2007	DNRC		11/17/2006	On file

Required Reports List for 2006-07 Biennium

Prepared by the Legislative Fiscal Division

Authority	Reporting Entity	Frequency	To	Staff Review 1	Staff Review 2
21 90-6-703	Commerce	Upon Occur.	LFC	Duncan	
Short Description: Report on emergency grants awarded from an appropriation from the treasure state endowment special revenue account for emergency grants.					

Reports Scheduled / Rec'd:	<u>During Fiscal Year</u>	<u>Submitted by</u>	<u>Due Date</u>	<u>Recd Date</u>	<u>Comment</u>
	2006	Commerce		9/21/2005	On file
	2007	Commerce		11/17/2006	On file